



Shower/Party Policy

The Ninth and O Baptist Church welcomes the use of its facilities to help celebrate upcoming events in the lives of its members. When not in use for church activities, rooms are available for use by members to host showers or other parties. The church reserves the right to cancel reservations for facilities if the space is needed for church activities.

Room reservations are to be made by completing a Shower/Party Request Form and returning it to Naomi Holsapple in the church office. Tentative reservations made by phone will be honored for seven days prior to a Shower/Party Request Form being submitted. There are several rooms available for use. These include the fellowship hall (maximum capacity: 60), rooms 231-233 (maximum capacity: 80) and room 202 (maximum capacity: 40). Please indicate the room you would like to reserve on your request form.

The use of church facilities is free-of-charge for showers/parties that are held to honor a member(s) of the church. If any furniture or equipment is damaged during the event, a damage charge will be assessed. This will be based on the extent of the damage and an invoice will be sent after the event.

When turning in your request form, please indicate the number of tables and chairs you need. Any special table or seating arrangements are your responsibility. When scheduling, time should be allowed for setting up the room before the event is to start and for returning it to its original condition when the event is over.

The refrigerators in the kitchen are available for your use. You may also use the ice out of the ice machine. All other equipment, supplies, etc. must be provided by you. You are responsible for all clean up. Please wash any of the items used from the kitchen and return them to their place of keeping. Please also clean up all tables, chairs, trash, etc.

Please remember that none of the furniture around the church is to be moved. This includes the furniture in the lobbies, the prayer room, and the nursing mothers room.

For any questions regarding scheduling, please contact Naomi Holsapple. For any questions regarding the facilities, please contact Larry Buchanan. Thank you for your cooperation and enjoy your party!